

Town of New London Archives  
Old Academy Building, 375 Main Street  
New London, NH 03257-0240

**MINUTES OF THE NEW LONDON ARCHIVES COMMITTEE**  
**May 13, 2009**

Present: Jim Perkins, Chairman; Verne Barrett, Connie Reece, Bob MacMichael, Doris Cutter, Deb Hall, Nancy Dutton

**On-going work and research**

Jim updated the committee on what has happened since the Town Meeting when money was approved for the new computer, printer and scanner. He has developed a new web site ([www.nlarchives.org](http://www.nlarchives.org)), and there is now an e-mail address ([info@nlarchives.org](mailto:info@nlarchives.org)) so that people can contact us. There is also a form on the website for research requests. The web site has various headings, including one on Policies. Jim adapted these policies from others he had researched. Since the Committee should officially approve these, members were asked to review them before the next meeting. Also on the web site is a copy of a donor agreement letter and draft of our lending policy which should also be reviewed. In addition there is a job description of the Archivist and a code of ethics.

Kelsey Schieren from Colby-Sawyer completed her capstone project using the World War II posters from the Archive collection. She developed a twenty-five minute sound track to go with the posters about the New London home front during the war, including interviews with Connie Reece, Arrolyn Vernon, and Becky Irving. Jim has a copy of her project and is putting together a video, which would make a nice presentation for a future Archives-sponsored program.

Jim has now digitized almost 5,000 of the photographs in the Archive collection, and the images are available on the new computer. Deb and Connie have completed the inventory of the books in the reading room. The inventory work is much easier now with the computer. New labels have been put on the metal shelves in the storage room.

We discussed putting an ad in *The Shopper* describing what we collect, the times we are open, and our web site and e-mail addresses.

Further discussions ensued about what we should be actively collecting (from town government organizations, other town organizations, and individuals, for instance) and what are our most valuable collections (our top ten list) which should receive priority in being digitized.

**New Acquisitions**

Recently the Archives acquired the following items:

- Cranehurst history with excellent information and digitized images

- Architectural drawings for a New London High School that was never built (c.1930), donated by Peter Stanley. Peter's grandfather, Horace, was the primary builder in New London at that time.
- Calling cards and other items culled from the Colby-Sawyer collection
- Digital copies of photographs donated to the New London Historical Society by Miriam Edmunds from the 1930s and '40s and others provided by the family of Townsend Howe from the 1960s and '70s.

**New Business**

Charlie Hafner is interested in making the cemetery records available online. He has survey maps of the cemeteries, but the numbers do not coordinate with our records. To work things out and make the records available will be a big but very worthwhile project.

Respectfully submitted,  
Nancy Dutton, Secretary